

# YCHILD CARE™

We build strong kids, strong families, strong communities.

## **HELPFUL HINTS FOR COMPLETING HEALTH FORMS**

Enclosed is the paperwork that needs to be completed and returned to the North YMCA Branch in order for your child to be placed on our rosters.

- Licensing does require **alternate local emergency contacts at separate addresses** other than the parents.
- We need the phone number and address of your child's physician.
- If the forms **are not filled out completely**, your child will not be placed on the roster until completed.
- Licensing does not require us to have immunization dates because Ohio schools require them.
- If there is medication involved a **Request for Administration of Medication form JFS 01217** must be completed. If there is no medication involved you do not need to complete this form. If your child has allergies, medication, chronic physical problems or any other health concerns, **the medical / physical care plan (JFS 01236)** must be completed as completely as possible. The more detail the better. Remember this helps us to help your child.
- If a section does not apply to your child, please indicate **N/A** in that area so we know you saw it.
- On page 3 there are two locations for signatures at the bottom of the page. There should be a total of 3 signatures on this page.
- You must read and sign the Statement of Understanding on the last page.
- Please put your child's grade level in the spot at the top of the health form
- We are enclosing an Authorization Release Form. This is used for **additional** people the Y-Club is authorized to release your child to **other** than those listed on the Health Form as emergency contacts. You do not have to turn this form in unless you have additional contacts to give us.
- Please fill out the parent / child roster section completely. You may check yes or no but we need **a signature** along with your choice.
- Please read the tax receipt information page carefully.